

 पी डी आई एल PDIL	प्रोजेक्ट्स एण्ड डेवलपमेंट इंडिया लिमिटेड PROJECTS & DEVELOPMENT INDIA LIMITED (A GOVT. OF INDIA UNDERTAKING) CIN NO.:U74140UP1978GOI028629	SHEET 1 of 1
PDIL BHAWAN, SAMTA, SUBHANPURA, VADODARA-390 023, INDIA. PHONE: EPBAX-2388418, 19, 20, 21, TELEFAX : 91(O265) 2388398, 99 E-MAIL: pdilwro@wro.pdilin.com		

निविदा सूचना (TENDER NOTICE)

निविदा संख्या/Tender No.: PVMM/ARCS/22-23/E-13/ 101269

प्रकाशन तारिख/ Date of issue: 20.10.2022

सेवा में/ To,

इच्छुक बोलीदाता / INTERESTED BIDDERS

विषय / Sub.: ARC-SERVICE for providing Canteen Services at PDIL Vadodara Office for the period of 1 year w.e.f., date of award of Order.

महोदय/महोदया /Dear Sir/Madam,

पीडीआईएल, वडोदरा, गुजरात, निविदा दो बोलिया/ पार्ट(पार्ट-I टेक्नो-कमर्शियल बिड और पार्ट-II प्राइस बिड) में आमंत्रित करते हैं, जिसमें केवल घरेलू बोलीदाताओं से राष्ट्रीय प्रतिस्पर्धी बोली के तहत आमंत्रित किया गया है, निम्नलिखित के लिए :

We, PDIL, Vadodara, Gujarat, invites Tenders in Two Bids (Part-I Techno-Commercial Bid and Part II Price Bid) from the Domestic Bidders only for the following under National Competitive Bidding:

SL.	DESCRIPTION OF JOBS/SERVICES	TENTATIVE QUANTITY
1.0	ARC-SERVICE for providing Canteen Services at PDIL Vadodara Office for the period of 1 year w.e.f., date of award of Order, as per technical enquiry specifications doc. no. PVAD/628, REV.0 Dt. 19.10.22, attached as Annexure-IV and Commercial Terms & Conditions mentioned at Annexure-IIIB & IIIC.	As per Enclosure-A of Annexure-IV

टिप्पणी: इस निविदा के संबंध में कोई भी परिशिष्ट / कोरिगेंडम / बोली समापन विस्तार तिथि, केवल हमारी वेबसाइट <https://pdilin.co.in> और सीपीपी पोर्टल <https://eprocure.gov.in> पर जारी किया जाएगा। इसलिए बोलीदाताओं से अनुरोध है कि वे नियमित रूप से हमारी वेबसाइट पर जाएँ ताकि वे खुद को अपडेट रखें।

Note: Any Addendum/Corrigendum/Bid Closing due date extension in respect of this tender shall be issued on our website: <https://pdilin.co.in> & <https://eprocure.gov.in> on CPP Portal only. Bidders are therefore requested to regularly visit our website to keep themselves updated.

कृपया निविदा (आईटीबी) दस्तावेज में दिये गये संबंधित विवरण जैसे कि विशेष /महत्वपूर्ण तिथिया, निविदा के लिए निर्देश, कार्य व्यापकता और नियम और स्थिति का दायरा इत्यादि को ध्यान पूर्वक पढ़ें और उसी अनुसार निविदा में भाग लें।

Please refer tender documents (ITB) for particulars pertaining to the critical dates, instruction for Bidding, scope of Work and Terms & Condition.

प्रोजेक्ट्स एंड डेवलपमेंट इंडिया लिमिटेड, निविदा या संबंधित दस्तावेजों को प्राप्त करने में किसी भी देरी के लिए जिम्मेदार नहीं होगा।

Projects & Development India Limited, will not be responsible for any delay in receiving tender or related documents

for and on behalf of

प्रोजेक्ट्स एंड डेवलपमेंट इंडिया लिमिटेड

PROJECTS & DEVELOPMENT INDIA LIMITED

आर.आई. उपाध्याय

R I Upadhyay

अपर महाप्रबंधक(नागरिकी) एवं विभागाध्यक्ष (सा.प्र.) /Addl.GM (Civil) & HOD (MM)



PROJECTS & DEVELOPMENT INDIA LIMITED
(A GOVT. OF INDIA UNDERTAKING)

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PDIL BHAWAN, SAMTA, SUBHANPURA, VADODARA-390 023, INDIA.
PHONE: EPBAX-2388418, 19, 20, 21, TELEFAX : 91(O265) 2388398, 99
E-MAIL: pdilwro@wro.pdilin.com

INVITATION TO BID (ITB)
(OPEN DOMESTIC TENDER)

Published in CPP e-Publishing Portal (E-Tender ID 2022_MCF_683012_1) & Hosted at PDIL Website	ITB NO. : PVMM/ARCS/22-23/E-13/101269	
	TYPE OF BID (For submission of bids please refer ITB Clause No.2.0 of Annexure-II)	TWO BID SYSTEM
	TYPE OF OPENING	PUBLIC
	BID ISSUE DATE	20.10.2022
	BID CLOSING DATE & TIME	03.11.2022 (15.00 Hrs.)
	UNPRICED TECHNO-COMMERCIAL BID OPENING DATE & TIME	04.11.2022 (16.00 Hrs.)
	PRICE BID OPENING DATE & TIME	To be intimated later.
	VENUE OF BID OPENING	PDIL, Vadodara
	EARNEST MONEY DEPOSIT (EMD)	Not Applicable.
	CONTRACT PERIOD :	01(One) year w.e.f date of Award of Order.


- 1.0 **PROJECTS & DEVELOPMENT INDIA LTD.**, a company registered under the Companies Act, 1956 having its registered offices at PDIL Bhavan, A-14, Sector-1, Noida-201 301, India (hereinafter referred to as PDIL or OWNER), a Govt. of India Undertaking under the administrative control of the Dept. Of Fertilizers, Ministry of Chemicals & Fertilizers. We, PDIL, Vadodara, Gujarat invites sealed bids in two parts under National Competitive Bidding, addressed to HOD (MM), for the under mentioned item subject to the 'Scope of Work' and 'Term & Conditions' enclosed herein.


SL.	DESCRIPTION OF JOBS/SERVICES	QUANTITY (Tentative)
1	ARC-SERVICE for providing Canteen Services at PDIL Vadodara Office for the period of 1 year w.e.f., date of award of Order, as per technical enquiry specifications doc. no. PVAD/628, REV.0 Dt. 19.10.22, attached as Annexure-IV and Commercial Terms & Conditions mentioned at Annexure-IIIB & IIIC.	As per Enclosure-A of Annexure-IV

- 2.0 The following enclosed documents are the part of ITB.

1.0	Pre Qualification Criteria (PQC)	ANNEXURE-I, Rev 0	Sheets-1
2.0	Instructions to Bidder- e Publish	ANNEXURE-II, Rev 0	Sheets-1 to 4
3.0	General Conditions of Contract (GCC)	ANNEXURE-IIIB, Rev 0	Sheets-1 to 3
4.0	Special Conditions of Contract (SCC)	ANNEXURE-IIIC, Rev 0	Sheets-1 to 2
5.0	Scope of Job & other conditions Doc. No. PVAD/628.	ANNEXURE-IV, Rev.0	Sheets-1 to 6
6.0	Price Schedule (Submit Separately- in PRICE BID ENVELOPE)	ANNEXURE-V, Rev.0	Sheets-1 to 1
7.0	Checklist / Agreed Commercial Terms & Conditions (ACTC)	ANNEXURE-VI, Rev.0	Sheet-1
8.0	Declaration by Bidder	ANNEXURE-VII & VIIa, Rev.0	Sheet-1 each
9.0	RTGS/NEFT Format For E-Payment	ANNEXURE-VIII, Rev.0	Sheet-1
10.0	Details Of Contractor / Company	ANNEXURE-IX, Rev.0	Sheet-1
11.0	Declaration by Bidder	ANNEXURE-X, Rev.0	Sheet-1

for and on behalf of
PROJECTS & DEVELOPMENT INDIA LIMITED


R I Upadhyay
Addl.GM (Civil) & HOD (MM)

	Pre Qualification Criteria(PQC) ANNEXURE – I	PVMM/ARCS/22-23/E-13/101269/ANX-I	0
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PRE-QUALIFICATION CRITERIA (PQC): Please refer the [Pre-Qualification Criteria \(PQC\)](#) which are given hereunder:

A. Pre Qualification Criteria (PQC)-Technical:

- i) The bidder should have minimum experience of **One (01) year** in canteen / catering / hospitality / Cafeteria services during the **last seven (07) years**, preferably in PSUs/ Corporate Sector / Banks / Govt. Offices / Institutions / offices as on the date of issue of Notice Inviting Tender (NIT)..

Documents Required: Bidders must enclose copy of above Work Orders / Annual Rate Contract in support of above.


- ii) Service provider must have their **establishment (House /office / Kitchen etc.) in Vadodara** district for proper coordination.

Documents Required: They are required to submit any government document issued in their name as proof of their office / Kitchen address in Vadodara.

- iii) The Canteen service provider should have **valid license under Food Safety & Standards Act, 2006** issued by designated officer under the appropriate government.

Documents Required: Certificate to be submitted in support of Registration Issued by appropriate authority.

Note: Bidders should enclose all the above self attested duly sign & stamp the necessary documents, as proof of satisfying the above PQC, along with the un-priced offer.

	INSTRUCTION TO BIDDERS (for e-published tenders) ANNEXURE – II	PVMM/ARCS/22-23/E-13/101269/ANX-II	0
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1.0 A bidder who meets the Pre-Qualification Criteria as per ITB and intends to quote against this ITB may download the bidding document from PDIL website <http://pdilin.com> OR Central Public Procurement Portal <https://eprocure.gov.in/cppp> and submit the Bid complete in all respects as per terms & conditions of contract on or before the bid closing date and time.

2.0 Submission of Bids:

Bidders are required to submit their bids under three (03) envelopes as below:

Envelope (A)

i. ~~Earnest Money Deposit (EMD) as per Cl. 6.0 below.~~ **(Not applicable for this tender)**

OR

A copy of valid Registration Certificate, in case of NSIC/MSE registered Companies.

ii. Format of Bank Details (RTGS) for on line payment, all the details duly filled in [Annexure-VIII](#).

[Bank Details for payment through Wire Transfer](#)

Envelope (B): Un-priced Technical and Commercial Bid along with the following documents (photocopies) shall be in this envelope:

- i. Documents in support of 'Pre-Qualification Criteria for Bidders' indicated in Annexure-I of ITB as per the requirement.
- ii. Complete ITB documents duly signed & stamped in each page with "Deviations"/"Exception" sheet (if any) and all Annexures duly filled in.
- iii. **Price Confirmation Copy** - A copy of Priced offer **keeping price blank** (hiding the price) and **in place indicating "Quoted" or "√"**, as a confirmation of price quoted against the enquired item and all applicable Taxes & Duties, shall be submitted
- iv. Copy of [Check List/ACTC](#) enclosed duly filled by the bidder making all the points clear and not leaving any voids.
- v. Photo copy of PAN card.
- vi. A Copy of valid GST registration certificate.
- vii. A Copy of valid **license under Food Safety & Standards Act, 2006**.
- viii. Any other document as per the requirement specified in the ITB.

Envelope C: Price Bid


Price Schedule as per [Annexure-V](#) with quoted rates in Rs. and Taxes & Duties, as applicable, signed and stamped.

All the above envelopes should be super scribed with respective **Envelope no., ITB No. and closing date of the bid**. All three (03) envelopes should be sealed and placed in a fourth envelop which should also be super scribed with our **ITB No. and closing date of the bid** and addressed to the under mentioned :

HOD(MM),
Projects & Development India Limited,
PDIL Bhawan, Samta, Subhanpura,
Vadodara-390023, Gujarat, India,
Email : riupadhyay@wro.pdilin.com; kswaroop@wro.pdilin.com

3.0 Opening of Bids

Bid opening will be Public. Envelope A and B only will be opened on Technical Bid Opening Date. Price Bids (Envelope C) of only those bidders will be opened which will be considered technically and commercially acceptable.

	INSTRUCTION TO BIDDERS (for e-published tenders) ANNEXURE – II	PVMM/ARCS/22-23/E-13/101269/ANX-II	0
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4.0 Evaluation of Bids

Bids shall be evaluated for Pre-Qualification Criteria (PQC) first and Techno-Commercial Bid Evaluation shall be carried out, only for those Bids which shall meet the Pre-Qualification Criteria (PQC).

Bids shall be scrutinized on Techno-Commercial parameters. Bids having unacceptable deviation may be rejected at this stage. However, clarifications shall be sought from bidder for any shortcoming found in their Bid at this stage.

The PRICE BID shall be opened only of those bidders who will be technically and commercially suitable.

5.0 Price Evaluation Criteria

5.1 Price Evaluation of Bids shall be done considering the quoted prices by the bidder in the Price Schedule/Schedule of rates i. e Annexure-V along with taxes and duties, on overall lowest bidder considering the [Input TAX Credit \(ITC\) benefit, wherever applicable to PDIL.](#)

5.2 In case of any discrepancy, unit rate shall prevail for calculation to arrive at the total price.

In case a bidder does not fill up any amount and leaves it blank or writing 'N/A' or put '-' against any item of Price Schedule, it shall be deemed that cost of such item (s) is included in other item by the bidder elsewhere in the quoted price.

Incomplete Price Schedule may result into rejection of bid.

5.3 **PUBLIC PROCUREMENT POLICY FOR MICRO & SMALL ENTERPRISES (MSEs):** Benefits shall be extended to bidder under the Policy as per guideline issued by Ministry of MSME's Order dt.23.03.2012 issued vide Gazette Notification no.503 dt.26.03.2012 and related subsequent circulars for Public Procurement Policy for Micro & Small Enterprises (PPP for MSE), shall be applicable subject to submission of copy of valid/active Udyog Aadhaar Memorandum / Registration Certificate.

5.4 **PUBLIC PROCUREMENT (PREFERENCE TO MAKE IN INDIA) ORDER 2017:** Benefits shall be extended to bidder under the Policy as per guideline issued by DIPP's Order No.P-45021/2/2017-B-E-11 dt.15.06.2017 and Revision Order No.P-45021/2/2017-PP (BE-II) dt.28.05.2018 and related subsequent circulars for Public Procurement Preference to Make in India (PPP to MII), shall be applicable. **Minimum Local Content shall be 50% for this tender.** The bidder shall provide a declaration in the attached Format ([Annexure-X](#)) that the item offered meets the minimum local content as specified in tender and shall give details of the location(s) at which the local value addition is made. *In case the total quoted price (excluding GST) is up to Rs.10 crore the bidder is required to provide self-certification and In case the total quoted price (excluding GST) is more than Rs.10 crore, the bidder is required to provide a certificate from the statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of bidder other than companies) (This tender is invited from Domestic bidders only considering the above MII-Order-2017).*

5.5 In case a bidder is eligible for seeking benefit under the Policy of PPP to MII-Order-2017 as well as PPP for MSE-Order-2012, then the bidder should categorically seek benefits against one of the two only i.e. either PPP to MII-Order-2017 OR PPP for MSE-Order-2012 policy. The option once exercised cannot be modified subsequently.


5.6 In case of participation of MSEs Vendor and Make in India (local content) Vendor against the same tender, MSE Vendor will be given preference to match with L-1 bidder as per Public Procurement Policy and accordingly allocation/award of order will be made.

5.7 PART/SPLIT ORDER is "Not Applicable", hence, Evaluation shall be carried out on Overall basis and Ministry of MSME's Office Memorandum F.No.22 (1)2012-MA, dtd.24.10.2016 under Sl.21 of FAQ with reference to MSEs Order 2012 shall be considered, where the bidder fulfilling the requirement of MSEs Order 2012.

5.8 Please note that benefits against clause no.5.3 above with reference to MSEs Order 2012, shall be applicable as per Ministry of MSME's Office Memorandum F.No.22 (1)2012-MA, dtd.24- October-2016 under Sl.18 of FAQ.

5.9 It may be noted that Government of India has implemented Trade Receivable Discounting System (TReDS) to address challenges faced by MSMEs in delayed payments (after receipt/acceptance of Material/Services) from Government buyers leading to shortfall of Working Capital.

TReDS is an online electronic institutional mechanism for facilitating the financing of trade receivables of MSMEs through multiple financiers.

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PDIL is already registered on the below mentioned TReDS platform:

M/s Receivable Exchange of India (RXIL), Mumbai-

MSME Bidders are requested to register on the TReDS platform. The MSME vendors can avail the TReDS facility, if they want to.

6.0 **Earnest Money Deposit (EMD) (Not Applicable for this tender)**

~~Earnest money deposit Rs. — / (Rupees — Only) shall be submitted by way of Demand Draft/ Banker's Cheque only drawn on any Scheduled/Nationalized Bank in favour of 'Projects & Development India Ltd.' Payable at Vadodara. **Quotation/Bid without EMD may not be considered.** However, NSIC/MSEs registered Companies are exempted from submission of EMD provided a valid Certificate in this regard is submitted.~~

6.1 ~~EMD shall be refunded:~~

- ~~• To the unsuccessful bidders after acceptance of order by the successful bidder(s).~~
- ~~• To the successful bidder(s) after deposition of Security money/ confirmation by the Bank for the Security cum Performance Guarantee submitted by bidder.~~
- ~~• No interest shall be payable on EMD.~~


6.2 ~~EMD may be forfeited without prejudice to any other right or remedy of PDIL including but not limited to following circumstances:~~

- ~~— a) If a bidder withdraws his bid during the period of bid validity specified by the bidder~~
~~OR~~
- ~~— b) In the case of successful bidder, if the bidder fails to accept the order~~
~~OR~~
- ~~— c) If a bidder is found to have furnished Mis representation or wrongful declaration/ presentation of qualifying data and other facts in their Bid~~

7.0 **Validity of Bids**

Prices quoted should remain valid for our acceptance for a minimum **period of 90 days from the date of opening of technical bids.** PDIL will not allow any revision in prices within validity period after sealed tender are opened.

- 8.0** If at any later date, it is found that documents, information and data submitted by the Bidder in the Bid, and based on which the Bidder has been considered eligible or successful or has been awarded the Contract is incorrect or false to the extent that had the correct or true information been made available to the OWNER at the time of Bid evaluation, the bid would have been declared ineligible or unsuccessful, the Bidder shall be forthwith disqualified or, as the case may be, the contract awarded based on such incorrect or false information shall be cancelled and the EMD/PBG/Security Deposit shall be liable to be forfeited.
- 9.0** Bidders are required to carefully go through the entire scope of ENQUIRY, terms and conditions, and other requirements before quoting. They should feel free to contact PDIL before submission of bid if they have any query on it. Once the bid is submitted, PDIL will presume that the bidder has understood thoroughly the Scope of Supply along with terms & conditions and all these are acceptable to them.
- 10.0** Bids shall be typed or written in indelible ink and must be free from corrections / erasing / overwriting etc. Any changes made must be authenticated with initial by the Bidder.
- 11.0** Bid shall be ideally in conformity to the Scope of supply/work along with all Terms & conditions, stipulated in the ENQUIRY. PDIL shall appreciate to receive a Bid having no deviation. However, under unavoidable circumstance, a Bidder may submit Deviations in a separate sheet, which PDIL at its own liberty may accept or reject. Deviations found elsewhere inside the Bid document shall not be considered. Deviations including condition(s), if any, found in the Price bid shall liable for rejection of a Bid in totality.
- 12.0** PDIL reserves the right to reject any or all the bids without assigning any reason whatsoever and does not bind itself to accept the lowest or any other bid. All bids in which any of the prescribed conditions are to be

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fulfilled or are incomplete in any respect are liable to be rejected. PDIL is at liberty to take any of the following actions in case of this ITB:

- a) to cancel the tender without reference to the bidders.
- b) to postpone the due date and time.

13.0 Bidders shall not be entitled to claim any costs, charges, expenses or incidentals for or in connection with the preparation and submission of their bids even though Project & development of India Limited may withdraw the enquiry/tender or reject all bids.

14.0 **SITE VISIT: If needed**, Bidder may visit the site before quoting their rates. For site visit and any clarifications please contact to:

Shri G Srikanth

Manager (P&A)

Projects & Development India Limited

Samta, Vadodara

Phone: EPABX-0265-2388418-21, Extn-129, FAX: 0265-2388398/99

Email: srikanthg@wro.pdilin.com

15.0 Bids submitted thro' FAX and e-mail will not be accepted. No request from any bidder to PDIL to collect the bid from airlines, cargo agents etc. shall be entertained by PDIL.

16.0 PDIL reserve the rights to assess bidder's capability and capacity to perform the contract.

17.0 Bids must be submitted on or before the closing date and time physically in the bid box at the office of **HOD(MM), Projects & Development India Limited, PDIL Bhawan, Samta, Subhanpura, Vadodara-390023, Gujarat, India**, or by registered post/courier on the above address so as to reach well in advance of the closing date and time. Offers received late are liable for rejection & no complaint shall be entertained in this regard for any reason whatsoever including postal/courier delay.

18.0 To know more about PDIL, please visit our website <http://www.pdilin.com>



GENERAL CONDITIONS OF CONTRACT (GCC) ANNEXURE - IIIB

PVMM/ARCS/22-23/E-13/101269/ANX-IIIB

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1.0 Scope of Contract

The Scope of Contract/ Purchase Order (P.O), shall be as per 'Technical Specification' and/or 'Price Schedule', attached to the ITB, unless & otherwise it is modified, at subsequent stage of bidding.

2.0 Firm Price

Price to be quoted shall be firm and subject to no escalation whatsoever during the contractual completion period including extended period, if any, except for any statutory variations i.e. change in the rate of tax & duty and/or inclusion of any new tax & duty.

Bid with variable price will not be accepted.

3.0 Price Basis : Duly executed at location specified elsewhere in this ITB.

4.0 Taxes and duties (To be read in conjunction with SCC)

4.1 Rate of **Goods & Service Tax (GST)**, should be indicated in the 'Price Schedule' and which shall be paid as extra.

4.2 Statutory variation in taxes and duties including imposition of any new tax & duty, within the scheduled Completion period, as per P.O, shall be paid at actual on production of documentary evidence.

4.2.1 In case of delay in execution, if there is any increase in the rate of tax & duty and/or there is imposition of any new tax/ duty by statutory authorities, PDIL shall restrict the payment of taxes & duties, as prevalent on the scheduled delivery/ completion period only, as mentioned in the P.O and amendment(s) there to.

4.2.2 If there is any decrease in applicable rate of taxes & duties &/or there is any withdrawal of any tax & duty by statutory authorities, during the completion period including extended/amended period of P.O, shall accrue to PDIL's a/c.

4.3 The Contractor has to submit / furnish all necessary documents / information to enable PDIL claim Input Tax Credit in respect of GST.

4.4 ~~PDIL shall not issue any form other than Form 38 i.e. Road Permit, if required, on written request by the Contractor.~~

5.0 Effective date of Contract/ P.O: Shall be ~~the date of issuance of LOI/ P.O/~~ **tentatively the date of award of order.**

6.0 Completion Period/Time Schedule

6.1 Mobilization Period: ~~...days from the date of intimation by PDIL.~~

Completion Period: days/ weeks/ month from the date of handing over site **PO/LOI whichever is earlier.**

6.2 For Annual Maintenance Contract (AMC)/ Annual Rate Contract (ARC)

The Contract shall be valid for a period of **One (01) Year w.e.f. date of award of order** from the Effective date. This period can be further extended on mutual agreement.

7.0 Payment Terms

~~100% Payment shall be released, within 30 days after completion of job/work as per milestone defined, elsewhere in the ITB, on the invoice, duly certified by Engineer In Charge of PDIL.~~

7.1 Payment For AMC/ ARC

100% ~~quarterly~~ **monthly** payment shall be released within 30 days of submission of invoice duly certified by Engineer In Charge of PDIL. The ~~quarterly~~ **monthly** bills shall be submitted by the contractor **for the rendered services** with all necessary documents to the Operator of the Contract.



GENERAL CONDITIONS OF CONTRACT (GCC) ANNEXURE - IIIB

PVMM/ARCS/22-23/E-13/101269/ANX-IIIB	0
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The above payments shall be released subject to submission of Security cum Performance Guarantee/ Security Deposit, **if applicable**, as mentioned herein below, failing which the same amount shall be deducted from the Contractor's Bill(s)

All payments will be made by account payee cheque or direct transfer in bank account through RTGS.

7.2 Tax deduction at source

Income tax, as applicable as per income tax act, shall be deducted at source from the Contractor's bills and a certificate towards this deduction shall be issued to the Contractor.

7.3 As per Ministry of Finance (Department of Revenue) Circular No.65/39/2018-DDO, dtd.14.09.2018, **TDS @2% under GST**, shall be deducted from Contractor's bills for the **Order Value 2.5 Lacs or More** and a certificate towards this deduction shall also be issued to the Contractor.

8.0 Security Deposit (To be read in conjunction with SCC Clause 8.0)

Security Deposit shall be applicable for P.O value more than Rs.2.00 lac.

8.1 ~~Security cum Performance Guarantee/ Security Deposit for an amount equivalent to 10% of P.O value shall be submitted within 15 days of issuance of P.O, in the form of Demand Draft (DD)/Banker's Cheque. The same shall be valid to cover completion period.~~

~~Bank Guarantee (BG) for Security Deposit shall be entertained for value \geq Rs 1.00 lac. PBG shall be valid to cover completion period plus three (03) months claim period thereafter. PBG shall be issued by any Scheduled Commercial Bank. Format of PBG is enclosed herewith at [Annexure X](#).~~

~~In the absence of submission of Security Deposit, the equivalent amount after adjustment of EMD amt., if any, shall be adjusted from the bills.~~

8.2 **In case of ARC, Earnest Money deposit (EMD) shall be retained as Security Deposit for faithful performance of contract.**

8.3 No interest shall be payable on Security Deposit.

8.4 PDIL [Vadodara](#), however, reserves the right to encash/ forfeit the Security Deposit, if the Contractor fails to execute the Contract and/or abide by all the terms and conditions of the P.O.

8.5 Security deposit shall be refunded after 30 days of completion of Contract on the certification of Engineer In Charge for due fulfilment of the contractual obligations and after adjusting the expenditure incurred by the Owner, if any, on account of any failure on the part of the contractor.

9.0 Price reduction clause (Not Applicable)

~~In the event of delay in completion beyond contractual completion period, price reduction @0.5% per week or part thereof subject to maximum 5% of total P.O value shall be recovered from Contractor's bill(s).~~

10.0 Insurance


Necessary insurance(s) to cover accident risk for his employees loss of life, material etc. to crew or the third party to be arranged by Contractor at his cost.

11.0 Statutory obligation and Safety Rules (For AMC/ ARC)

The Contractor will have to follow all safety rules and measures during contract period and will be fully responsible for implementing rules, obligations and statutory provisions of government and all the consequences in the event of any eventuality.

The Contractor shall be responsible to observe and comply with all statutory requirement including contract labour act 1970, minimum wage act – 1948 and EPF act 1952 etc. including all amendments thereof in vague both of central and state government. PDIL shall be kept indemnified against any action brought against it or any violation / non –compliance of any act /acts, all expenses for compliance of above acts and regulations shall be borne by the contractor.

The Contractor shall comply with at his cost all safety norms such as Fire and Safety regulation act as applicable at site.

	GENERAL CONDITIONS OF CONTRACT (GCC) ANNEXURE - IIIB	PVMM/ARCS/22-23/E-13/101269/ANX-IIIB	0
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The Contractor shall be responsible for all risk involved in respect of their personnel and material at site and arrange proper insurance coverage at his cost.

Personnel deployed should be medically fit to work should possess good conduct and should have no past criminal record and shall maintain high standard discipline, decency and decorum. PDIL reserves the right at its sole discretion to ask for replacement of any person employed by the contractor.

12.0 Termination

In the event of unsatisfactory performance, PDIL reserves right to cancel part or whole of the order / contract and make alternate arrangement at any time during currency of contract on risk & costs of contractor and / or forfeit security deposit.

13.0 Force Majeure

The act of God, epidemic, wars, revolution, and official strike shall be treated as force majeure condition. In event of occurrence of such condition neither party shall be responsible for delay in performance provided that it is notified within 07 days of its occurrence. The Contractor shall provide justification by documentation countersigned by the local chamber of commerce.

14.0 Arbitration

All cases of dispute arising during execution of contract shall be resolved by mutual discussion of parties operating the Contract. In the event of failure to do so, matter will be settled as per Arbitration and Conciliation Act, 1996, as amended from time to time.

However, wherever applicable, in case of settlement of commercial disputes between PSEs inter SE and PSE(s) and Government Department(s), the same shall be settled through Permanent Machinery of Arbitrators (PMA) setup in the Department of Public Enterprises (DPEs) as per the following Clause:

“In the event of any dispute or difference relating to the Interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party for Arbitration to the sole Arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Government of India in-charge of the Department of Public Enterprises. The Arbitration and Conciliation Act, 1996 shall not be applicable to arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary, when so authorized by the Law Secretary, whose decision shall bind the Parties finally and conclusively. The Parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator”.

The performance under this contract, shall not stop for any reason, whatsoever, during the said dispute / proceedings, unless the service provider is specifically directed by PDIL to desist from working in this behalf.

15.0 Jurisdiction

The P.O shall be deemed to have been entered into at Noida/Vadodara/Sindri, for PDIL's different Unit, as the case may be and all cases of action in relation to the P.O shall, therefore, be deemed to have been assigned within its jurisdiction for respective Unit/location.

	SPECIAL CONDITIONS OF CONTRACT (SCC) ANNEXURE - IIIC	PVMM/ARCS/22-23/E-13/101269/ANX-IIIC	0
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- 1.0 SCOPE OF JOB :** Enclosed with this ITB as enclosure-A of Annexure-IV (Doc. No. PVAD/628, Rev.0 dt. 19.10.22), the terms indicated therein shall also be a part of contract.
- 1.1 The quantity mentioned in the attached Enclosure-B of Annexure-IV (Doc. PVAD/628 dt.19.10.22) are **tentative only** and may vary, depending upon the requirements, **however, PDIL in no case, guarantees for the indicated quantity.**
- 1.2 **SERVICE METHODOLOGY:** Sufficient quantity of all the items as per Scope of Canteen Services (Enclosure-A of Annexure-IV) shall be kept ready by the contractor & served as & when ordered.
- 1.1 **PRICE BASIS:** Basic Unit Prices shall be quoted for item sl no. 1 to 8 of PRICE SCHEDULE inclusive of all expenses **EXCEPT GST, whereas for Item sl no. 11 & 12 bidders shall quote Discount % which shall be applied on MRP of served items during billing. Applicable Rate of GST is to be indicated in Unpriced and Priced Schedule as Extra alongwith Service Accounting code.**
- 2.0 **FIRM PRICE:** Offer with variable price will not be accepted. **Price shall remain FIRM during tenure of contract.**
- 3.0 **Bids will be evaluated on the basis of Pre-Qualification Criteria(PQC)** mentioned in Annexure-I. The Offer, not meeting the **Pre-Qualification Criteria(PQC)**, shall not be considered for further evaluation.
- 4.0 **PART ORDER/SPLIT ORDER:** Part Order / Split Order is **NOT APPLICABLE** for this tender, hence, evaluation shall be carried out on overall basis.
- 5.0 DISCREPANCIES IN QUOTED PRICES/ OTHER ISSUES:** The prices must be written both in figures and words. Unit prices shall be considered correct in the event of any discrepancy with regard to total price. In the event of difference, prices written in words shall be valid & binding. If the bidder has submitted prices in the price schedule & also on their own letter head/format, the prices written in the Price Schedule shall be considered valid & binding, in case of any discrepancy. In case of submitted Price Bid does not contain Bidder's name/Official Seal, Unsigned shall be considered incomplete with reference to requirement of ITB clause 2.0- Envelope(c)-Price Bid of Anx.-II (Instruction to Bidder), may lead rejection of submitted Price Bid.
- 5.1 In case Price bid is submitted by Bidder copying the price schedule format and missed out/changed any text which conflicts to PDIL's prescribed format, PDIL reserve the right to consider the bidder's submitted Prices ONLY for the text details indicated in the Price Schedule (Annexure-V) with reference to the confirmation against Unpriced Schedule.
- 5.2 Besides, the PDIL's standard procurement procedure shall prevail on any other issues.
- 6.0 Goods & Service Tax (GST):** GST shall be paid **EXTRA as applicable as per GST law** against **GST Registration Number** Only. **Bidder shall clearly indicate the present applicable rate of GST in Percentage (%) on Bill Amount and enclose copy of GST registration certificate alongwith unpriced offer.**
- 6.1 In case, PDIL is eligible to avail Input TAX Credit (ITC) against-payment of GST, the credit amount will be considered while evaluating the price to arrive at the net landed cost for which necessary documents shall be provided by the bidder to enable PDIL to avail the credit. **TDS@2% under GST shall be applicable with reference to GCC clause 7.3.**
- 6.2 Imposition of any new taxes & duties and changes in quoted taxes & duties after issuance of LOI/PO by statutory authorities during contractual period shall be considered on production of documentary evidence
- 7.0 TENURE OF JOB: 01 (One) Year effective from the Date of Award of Order.**
- 8.0 PAYMENT TERMS:**
- 8.1 Payment towards supply of items **to the employees** shall be collected by the contractor on daily basis from the concerned employee.
- 8.2 Payment towards supply of items or services **for official purposes shall be made by PDIL on monthly basis within 30 days of submission of bill duly certified by the contact person. Monthly**

	SPECIAL CONDITIONS OF CONTRACT (SCC) ANNEXURE - IIIC	PVMM/ARCS/22-23/E-13/101269/ANX-IIIC	0
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invoice/bill alongwith all the requisition slips shall be submitted by contractor at the end of each month to the Contact Person.

- 8.3 Invoice for payment shall be submitted to Contact person of PDIL who shall forward after certification, to Finance for payment.
- 8.4 The mode of Payment to Supplier/Contractor in PDIL is generally E-Payment through RTGS/NEFT. To facilitate the same, **Successful Bidder to fill up the required details in the format for E-Payment through RTGS/NEFT (Refer Annexure-VIII) and submit the same alongwith EMD in Envelope-A.**
- 8.5 **If you are eligible/entitled for any privilege/benefit under any statutory body/act/law like MSMED Act 2006 for MICRO/MEDIUM/SMALL Scale Company etc, please submit the valid documentary evidence and clearly indicate in your offer.**
- 9.0 **PERFORMANCE SECURITY DEPOSIT:** EMD amount shall be retained as per clause no.8.0 of GCC (Annexure-IIIB). However, bidders who availed exemption from submission of EMD are required to submit security deposit in case of order, failing which, equivalent amount shall be adjusted from invoice.
- 10.0 **CONTACT PERSON/ENGINEER-INCHARGE FOR OPERATION OF ORDER/CONTRACT:** This order/contract shall be operated by contact person of PDIL **Mr. G. Srikanth, Chief Manager & HOD(P&A), PDIL,Vadodara E-mail: srikanthg@wro.pdilin.com** or his authorized representative.
- 11.0 **WORKING HOURS:** Please refer sub-clause no.7.8 of clause no.7 i.e. Other Obligations of Contractor of technical Enquiry specification Annexure-IV.
- 12.0 In case of an irreconcilable conflict between General Conditions of Contract, Special Conditions of Contract, terms specified in Special Conditions of Contract shall prevail.

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SCOPE OF WORK

1.0. SCOPE:

- 1.1. Tea, Coffee, Cold Drinks, Snacks, Breakfast and Lunch etc. will be supplied / served to the employees of PDIL office at the agreed rate of items in the canteen. This facility will be extended only to PDIL employees and official visitors.
- 1.2. Quality of the food stuff shall be of acceptable standard to the satisfaction of PDIL.
- 1.3. Hygienic conditions shall be maintained to the fullest satisfaction of PDIL.
- 1.4. It shall be the responsibility of the contractor to arrange for Utensils, Crockery, cups, Gas Stove etc. at their own cost. Crockery used shall be of good quality. Broken Crockery shall not be used.
- 1.5. Supply of Tea and other items shall be made between office hours / beyond office hours on all working days and off-days/holidays as & when required.
- 1.6. In case if the employees are required to overstay on any day beyond the normal office hours or are called on off days, the contractor may be required to serve additional Tea/Coffee/ Snacks/ Lunch etc. to the employees.
- 1.7. Order for Lunch should be obtained by 11.00 am from desirous employees and accordingly the lunch must be served with requisite crockery during lunch time between 1:30 to 2:00pm. For official requirement of Lunch, the intimation shall be given by the Administration Department to the contractor.
- 1.8. The tenure of the Contract is for a period 01 (One) years.

2.0 CONTRACTOR'S RESPONSIBILITY:

- 2.1. To arrange necessary material and manpower for providing the canteen services as per scope.
- 2.2. Contractor shall keep the canteen premises /area, in perfectly clean conditions. Sufficient number of Waste basket shall be used for collection of waste arising from Canteen. It shall be the responsibility of the contractor to dispose of the waste generated daily in the canteen in order to keep the area very neat and hygienic.
- 2.3. Contractor shall not allow any un-authorized person in the canteen premises except persons engaged by them for the day to day work and their name shall be informed to Security office.

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- 2.4 All persons engaged by the contractor, should be in neatly dressed while on duty. Any misbehavior or otherwise not found suitable by PDIL, should immediately be replaced.
- 2.5 Contractor need to take all kind of applicable Govt. authorities (State/Central) permissions/license/registrations, required time to time under the contract and contractor shall remain indemnify PDIL against any claim, whatsoever, in respect of execution of contract including persons engaged by them. PDIL shall in no way have any liabilities for contractor's personnel.
- 2.6 The employees being engaged by the contractor shall have to take EPF/ESIC if applicable otherwise they should have proper insurance coverage.
- 2.7 The contractor shall ensure proper safety of his staff & materials.
- 2.8 Amul/Baroda dairy milk or any type which has licensed to supply, may be used for preparation of tea/coffee.
- 2.9 For preparation of all items branded items should be used.
- 3.0 **PDIL'S RESPONSIBILITY:**
 PDIL's responsibility shall be limited to only providing the following:
 a) Kitchen space.
 b) Slotted angle rack-one
 c) Almirah -two nos
 d) Steel plate for serving lunch-50 nos
 e) One plain Table (Godrej make)
 f) Electricity, drinking water, Wash basin, Dining Tables and chairs
 g) Reimbursement of commercial cooking gas amount along with monthly bill (maximum 3 cylinders in a month or actual consumption whichever is less) on production of bill.
 h) As and when required, messenger for serving tea/snacks etc. at employee desk may be provided by the PDIL.
- 4.0. PDIL will have the right to check & inspect the quality and quantity of the items at any time.
- 5.0. PDIL reserves the right to add further items for serving to the employees at mutually agreed rates.
 Cost of Tea / Coffee / Cold Drinks / Snacks / Lunch etc. served to the employees will be collected by the contractor directly from the employees. Cost of the items served for official purpose will be paid to the Contractor by PDIL on submission of Monthly Bills to the HOD (P&A)/his authorized representative, along with all the requisition slips for official reimbursement.
- 6.0. Contractor will also have to supply / service at Project Nagar, PDIL Residential Township located at Gotri Road, Near Gayatri Nagar, Vadodara-390021 as and

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when need arises for welfare activities of the employees at the same price as per contract. Such type of welfare activity may occur very occasionally.

7.0 OTHER OBLIGATIONS OF CONTRACTOR:

- 7.1 The food items shall be provided to the employees at the rates as finalized which shall remain firm during the Contract period. However, the packaged / bought out items from outside shall be paid as per MRP rates. The items prepared in the Canteen shall be for in-house consumption of the Employees and not for consumption / sale outside.
- 7.2 The contractor shall also provide tea, coffee, cold drinks, water and other food stuffs/ eatables during meetings of the company. The Contractor shall be responsible for verification of character and antecedents of the staff deputed before their engagement and shall be responsible for their conduct and behavior.
- 7.3 The Contractor shall exercise due and proper care for safe maintenance of the kitchen and canteen premises and for protection of all fittings, fixtures and other articles provided by the Company and any loss or damage caused either by the Contractor or his staff shall have to be made good by the Contractor at his cost. Proper containers shall be provided by the Contractor for collection of all wastages and their immediate removal / disposal at places so as not to create health hazards.
- 7.4 Preparation of food stuff and the services in the Canteen shall be subject to inspection without any notice by authorized officers of the Company. Food stuffs/ beverages/ raw materials found sub-standard, shall have to be immediately withdrawn from sale by the Contractor apart from imposition of suitable penalty as may be decided by the Company at its sole discretion. Repetition of such acts may lead to termination of the Contract without any notice apart from imposition of any penalty as may be decided by the Company at its sole discretion. The Contractor shall implement forthwith all suggestions and directions given by the authorized officers of the Company for improving the quality and efficiency of service.
- 7.5 The Contractor or his staff shall not, in any way, obstruct the officers of the Company or any other persons employed by the Company for the purpose, from entering the Canteen or kitchen for inspection of the Canteen or the fittings, fixtures, or any other assets provided by the Company or the Contractor or for carrying out any repairs, additions or alterations at any time.
- 7.6 In addition to the specified services/items in this Contract, the Contractor may be required to provide other Canteen/ catering related services as per requirement of the Company. Including, Providing Fuel burners with service bowls, frills for

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tables etc. for buffet arrangement, if necessitated. **The charges for these services shall be mutually settled.**


- 7.7 The Contractor shall not appoint any sub-contractor to carry out any obligations under this Contract.
- 7.8 The Company's workings are from 9.30 AM to 6.00 PM (presently Monday to Friday). The Contractor shall, therefore, provide Canteen services from Monday to Friday. The Contractor shall also provide service on off days / Holidays, as desired by the Company, for which advance notice shall be given to the Contractor by the Company.
- 7.9 Tea / Coffee / Cold Drinks will normally be available between **09.30 AM to 06.30 PM** and as per directions of Management from time to time.
- 7.10 Lunch shall be made available in between **1.30 PM to 2.00 PM** in canteen as per requirement of the employees.
- 7.11 All articles shall be served in properly cleaned crockery of good standard / utensils / containers properly covered. If disposable containers are used, these should be of standard makes and such items shall not be re-used. Contractor shall ensure cleaning of the crockery at the designated place only. The crockery shall not be cleaned/ washed at any other place.
- 7.12 All sales from the Canteen shall be against cash payment /coupons / requisition slips
- 7.13 The Canteen services to be provided by the Contractor are meant for the benefit of the Company's employees only. The Contractor shall not extend Canteen services to outsiders nor will he allow any outsiders entry into the Canteen premises.
- 7.14 Along with monthly invoice PDIL requisition slips, Commercial Gas cylinder bill & applicable documents need to be attached.

8.0 STATUTORY OBLIGATION AND SAFETY RULES:

- 8.1 Contractor shall be responsible to observe and comply with all statutory labour laws enforced which ever laws applicable from time to time & etc. If any legal/labour complications during or after completion of the contract period, contractor is solely responsible/liable to resolve the issue at contractors own cost. In no case person below 18 years of age should be deployed. The Contractor shall keep PDIL indemnified at all time against any & all action brought against it for any violation / non-compliance of any act, rules and regulations by the contractor.

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- 8.2 The Contractor shall be responsible for obtaining necessary licenses from the local or public authorities for running the Canteen and pay all charges, taxes, assessments payable to any public or local authorities in respect of the Canteen and shall also be liable for all fines or penalties which may be levied by the local or public authorities as a result of non-observance of any of the statutes or rules and regulations framed by such authorities and shall keep the Company indemnified against any or all actions, demands, expenses and charges incurred or suffered by the Company in that behalf.
- 8.3 Personnel employed should be medically fit to work, should possess good conduct and discipline, should have no past criminal record and shall maintain high standard of discipline, decency and decorum. PDIL reserves the right at its sole discretion to ask for replacement of any person employed by the contractor at any time.
- 8.4 The Contractor shall ensure that the personnel employed by him do not engage in any undesirable or unlawful activities, whether within or outside PDIL premises, failing which the Contractor shall be liable to replace them with other suitable hands with the written approval of PDIL and the Contractor shall be liable to make good to PDIL any losses caused by their activities without prejudice to the right of PDIL to terminate the contract without any liability on the part of PDIL.
- 8.5 The Contractor or his staff shall act as an independent agency and not as an agent or employee of PDIL.
- 8.6 The Canteen staff shall be liable to abide by the safety / security regulations prevailing from time to time in the area including their conveyance subject to each of security regulations.
- 9.0 The contract shall be terminated without assigning any reason in case the services as per scope of job are not found satisfactory or contractor / his staff violates the terms and conditions of the contract or non compliance of statutory rules/provisions of applicable laws.

	TECHNICAL ENQUIRY SPECIFICATION FOR ANNUAL SERVICE CONTRACT FOR PROVIDING CANTEEN SERVICES Enclosure-B	PVAD/628
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Approximately Quantity for One (01) year

Item wise approximate quantity for 1 year for Office Order as well as Direct Sales has been indicated as below. **However, Price evaluation shall be carried out considering quantity of office order only** and direct sales quantity shall not be considered for evaluation.

1.0 Bidder shall quote unit rates against items at Sl. No. 1 to 7 which shall be considered for evaluation along with indicated quantity of office order. For items at Sl. No. 8 & 9 bidder shall quote discount in % which shall be applied on actual MRP of served item for payment purposes, however, for valuation purpose the quoted discount % shall be applied on notional MRP of Rs.10/- for these two items along with office order quantity as indicated below.

Sl. No.	Items	Approx. Quantity (for One year)		
		Direct Sales	Office Order	Total
1.	Tea-1 cup (100 ml)	-----	9000	9000
	Tea-1 cup (80 ml)	15000	-----	15000
2.	Coffee- 1cup (100 ml)	-----	3000	3000
3.	Sweet Lemon water- 1Glass (200 ml)	-----	200	200
	Green Tea- 1cup (100 ml)		200	200
4.	Bataka Pauva plate – 100 gms	2000	250	2250
	04 nos. Puri with Sabji			
	Sevusar with 2 Pav			
	Utappam-2 no's with Chatani & Sambar			
	02 nos. Idli with Chatani & Sambar			
	Upama-150gms			
5.	Samosa etc (Medium Size/80 gms)	1000	1000	2000
6.	Fixed Lunch: Roti / Puri - 04 nos, Rice- 150gms, Dal- 150gms, Sabji of running vegetables-120gms, Mixed Salad, Pickle, chhas 100 ml	1000	200	1200
7.	Special Lunch: Roti / Puri - 04 nos, Rice- 150gms, Dal- 150gms, Paneer Sabji / Special Sabji vegetables-120gms, Mixed Salad, Pickle, 1 Sweet or 1 Ice Cream	-----	200	200
8.	If Discount in % basis on MRP, for different type of Biscuits & Wafers (Biscuits - Monaco, Fifty-Fifty, Crack jack, Baurban Marie Gold, Good Day, Britannia etc) or any other MRP items	2000	1000	3000
9.	If Discount in % basis on MRP, for different type of Cold Drinks (Pepsi & Coke etc), Water bottles, Real Juice, Chhas, Curd or any other MRP items	1000	1500	2500

Note: 1. The above qty. mentioned at Sl.No. 1 to 9 are for the evaluation purposes only. However, actual qty. may vary & payment shall be made for the actual supplied qty only.

2. Electricity as well as Cooking Gas shall be provided by PDIL for benefit of Cooking Gas, subject to providing documentary proof, as per Govt. guidelines.

	PRICE SCHEDULE ANNEXURE - V	PVMM/ARCS/22-23/E-13/101269/ANX-V	0	
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Name of Bidder _____

Offer No. _____


SL. No	PARTICULARS / DESCRIPTION OF ITEMS	Approx. Quantity for OFFICE ORDER for Evaluation (for 1 Year)	OFFERED UNIT PRICE	
			(Rs. In Figure)	(Rupees In Words)
1	Tea - 1 Cup (100 ml)	9000		
2	Tea - 1 Cup (80 ml)	(Refer note sl no.2 below)		
3	Coffee - 1 Cup (100 ml)	3000		
4	Coffee - 1 Cup (80 ml)	(Refer note sl no.2 below)		
5	Sweet Lemon Water-Glass(200ml)	200		
6	Green Tea- 1 Cup (100 ml)	200		
7	Bataka Pauva Plate (100Gms) / 4 Nos. Puri with Sabji / Sev Usar with 2 Pav / Utappam-2Nos. with Chatani & Sambar / 2 Nos. Idli with Chatani & Sambar / Upama-150 Gms	250		
8	SAMOSA (Medium Size/80 Gms)	1000		
9	FIXED LUNCH: - Roti / Puri-05 nos. - Rice-150 Gms - Dal-150 Gms, -Sabji of running Vegetables - 120 Gms. - Mixed Salad and Pickle - Chhas-100 ml	200		
10	SPECIAL LUNCH : - Roti / Puri -05 Nos. - Rice -150 Gms - Dal-150 Gms - Paneer Sabji / Special Sabji Vegetables - 120 Gms. - Chhas / Curd-1 Glass / 1 Cup - Mixed Salad, pickle, - 1 Sweet or 1 Ice Cream	200		
11	DIFFERENT TYPE OF BISCUITS AND WAFERS (Biscuits - Monaco, Fifty-Fifty, Crack jack, Baurban, Marie Gold, Good Day, Britannia etc.). (Bidder shall quote discount % which shall be uniformly applicable on MRP)	1000	MRP not to be Quoted (Discounted % on Average Rs.10/item shall be considered for Evaluation)	MRP not to be Quoted (Discounted % on Average Rs.10/item shall be considered for Evaluation)
			DISOCUNT on MRP: _____%	DISOCUNT on MRP: _____%
12	DIFFERENT TYPE OF COLD DIRNKS (Pepsi & Coke etc.), Water bottles, Real Juice, Chhas, Curd. (Bidder shall quote discount % which shall be uniformly applicable on MRP)	1500	MRP not to be Quoted (Discounted % on Average Rs.10/item shall be considered for Evaluation)	MRP not to be Quoted (Discounted % on Average Rs.10/item shall be considered for Evaluation)
			DISOCUNT on MRP: _____%	DISOCUNT on MRP: _____%

NOTES/Confirmations:

- We confirm that the above quoted prices are inclusive of all **except GST Extra as applicable, presently Extra @ _____%** (which shall be paid against GST Registration. No.).
- Item sl no. 2 and 4 are for Direct Sales (not for office order) and their approximate quantity has been indicated in page no.6 (Approximately Quantity for One(01) year) of Annexure-IV. Bidders are required to quote unit rate in price schedule, however the quoted prices for Item sl no. 2 and 4 shall not be considered for evaluation.
- We confirm acceptance of all terms & conditions as per ITB.
- We confirm that the Clause 5.0 & 5.1 of SCC also taken care during submission of above Price Bid.

Date : _____

AUTHORISED SIGNATORY WITH OFFICIAL SEAL.


	CHECKLIST/AGREED COMMERCIAL TERMS & CONDITIONS (ACTC) ANNEXURE-VI	PVMM/ARCS/22-23/E-13/101269/ANX-VI	0
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This ACTC should be duly filled and to be **Submitted/uploaded, as applicable** alongwith unpriced offer:

SL. NO.	DESCRIPTION	BIDDER'S CONFIRMATION / ACCEPTANCE
1.0	BIDDER'S NAME & ADDRESS with Telephone & FAX no., Name of Contact Person, Email ID	
1.1	BIDDER'S OFFER NO. & DATE	
2.0	Confirm Submission of Earnest Money Deposit OR MSME/NSIC document as per Clause 2.2 of Annexure-II of ITB.	
3.0	Confirm submitted all the relevant documents as per requirement of Annexure-I, in respect of PQC.	
4.0	Confirm submitted Price Confirmation Copy (Unpriced Schedule) - A copy of Priced offer(Annexure-V), keeping price blank (hiding the price) and in place indicating "Quoted" or "√", as a confirmation of price quoted against the enquired item and all applicable Taxes & Duties along with un-priced techno commercial bid.	
5.0	Confirm acceptance of TECHNICAL ENQUIRY SPECIFICATIONS/ SCOPE OF WORK & Terms & Conditions as per Annexure-IV , of ITB.	
6.0	Confirm acceptance of Commercial Terms & Conditions of ITB as per GCC (ANNEXURE-III B) and SCC (Annexure-IIIC) .	
7.0	CONFIRMATION OF FOLLOWING TERMS AND CONDITIONS:	=====
7.1	Confirm PRICE BASIS – The QUOTED Prices are based on duly executed the services as per ITB and shall be FIRM and inclusive of all charges except GST.	
7.2	GST shall be Extra as Applicable as per law. Indicate Present applicable rate in percentage (%)	Extra: SGST@__% + CGST@__% OR IGST Extra @__%
7.2.1	PDIL shall avail Input Credit against payment of GST and The amount of input credit to PDIL will be considered while evaluating the price for which necessary documents shall be provided by the bidder to enable PDIL to avail the credit. Further, TDS@2% under GST shall be applicable. Please Confirm.	
7.2.2	Indicate GST REGISTRATION No. (Enclose copy of Certificate)	
7.2.3	In Case GST is not applicable, Confirm that you are not coming under the purview of GST Registration.	
7.2.4	Indicate HSN/SAC Code	
7.3	Confirm acceptance of PAYMENT TERMS AS PER ITB.	
7.4	Indicate PAN Card No. (Enclose copy)	
7.4.1	In Case submitted PAN card is in Individual name, Please Confirm that the person whose name is indicated on PAN card is "SOLE PROPRIETOR" of the company and note that income from the subject contract shall be under the indicated PAN No.	
7.5	Confirm Acceptance of Tenure of Job as per ITB.	
7.6	Confirm Acceptance of Price Reduction as per ITB.	NOT APPLICABLE
7.7	Confirm PERFORMANCE SECURITY AS PER ITB	
7.8	Confirm acceptance of VALIDITY of Offer (90 Days from technical Bid opening date)	
7.9	Confirm acceptance of Split Order with regard to compliance of PPP for MSE-Order-2012 and PPP to MII-Order-2017.	NOT APPLICABLE
7.10	In case you are MSE (as per PPP for MSE-Order-2012) as well as Local supplier (as per PPP to MII-Order-2017). Indicate your choice (√) for availing benefits of purchase preference under any one of the policies. The option once exercised cannot be modified subsequently.	<input type="checkbox"/> PPP for MSE-Order-2012 <input type="checkbox"/> PPP to MII-Order-2017
7.11	We hereby Confirm that we are neither put on holiday nor Black-Listed by any Government/PSU/Private Firm or Financial Institution and a self declaration on our letterhead (as per Annexure-VII) regarding the above has been submitted with unpriced bid.	
7.12	CONFIRM THAT The invitation to Bid together with all its attachments thereto shall be considered to be read, understood and accepted by the Bidder while submitted their offer.	
7.13	It is confirmed that in case any of the TERMS & CONDITIONS mentioned in this Summary are at variance with those indicated anywhere else in our offer, the conditions indicated in this summary shall prevail.	

DATE :

AUTHORISED SIGNATORY OF THE BIDDER with Official Seal

 पी डी आई एल PDIL	DECLARATION BY BIDDER ANNEXURE – VII	PVMM/ARCS/22-23/E-13/101269/ANX-VII	0
		DOCUMENT NO	REV
		SHEET 1 OF 1	

(To be submitted on Bidder's Letterhead as per below performa)

DECLARATION

To,
Projects & Development India Ltd.,
Vadodara-390023

Subject : ITB No. _____ Dt. _____

Sir,

We hereby declare that M/s _____ is neither put on holiday nor Black-Listed by any Government/PSU/Private Firm or Financial Institution.

Signature:

Name:

Designation:

Seal of the Bidder:

	DECLARATION BY BIDDER ANNEXURE – VIIa	PVMM/ARCS/22-23/E-13/101269/ANX-VII	0
		DOCUMENT NO	REV
		SHEET 1 OF 1	

(To be submitted on Bidder's Letterhead as per below performa)

DECLARATION FOR BID SECURITY

To,
Projects & Development India Ltd.,
Vadodara-390023

Subject: BID SECURITY DECALARATION.

Ref. ITB No. _____ Dt. _____

Sir,

We _____ (Name of the Bidder) hereby declare and accept that we will be suspended for 02 (two) years, if we withdraw or modify our Bid during its validity Or in the event of Order if we fail to sign the contract, or submit a Performance Security as defined in the bid document or refuse to execute the Contract/Order.

Place: _____ [Signature of Authorized Signatory of Bidder]

Date _____ Name: _____
Designation: _____
Seal of the Bidder: _____

	RTGS/NEFT FORMAT FOR E-PAYMENT ANNEXURE – VIII	PVMM/ARCS/22-23/E-13/101269/ANX-VIII	0
		DOCUMENT NO	REV
		SHEET 1 OF 1	

Date:

To,

Projects & Development India Ltd.
PDIL, Bhawan, Samta, Subhanpura,
Vadodara-390 023.
Gujarat.

Dear Sir,

With reference to your letter/E-mail, we hereby agree to accept the payment of our bills through "EFT/RTGS/Internet". The bank account details are as given below:

1	Beneficiary's Name	
2	Name of the Bank (to which payment should be sent)	
3	Branch name	
4	Address of the Branch	
5	STD Code No. and Telephone no. of Branch	
6	Branch Code	
7	9 digit code no. of Bank & Branch as appearing on the MICR cheque (copy of cancelled cheque must be enclosed.)	
8	Bank account number (As appearing on the cheque book)	
9	Account type (SB/CA/CC)	
10	Branch IFSC Code (Applicable only for RTGS payments)	
11	Copy of blank cancelled cheque or photocopy of a cheque for verifying the accuracy of the 9digit code number to be enclosed.	

A blank cancelled cheque leaf relating to the above bank account is enclosed for verifying the accuracy of the bank account details.

I hereby declare that the particulars given above are correct and complete.


(Signature of Account Holder)
Seal of the Vendor

Encl : Cancelled Cheque No.

**** We hereby confirm that the above bank account details of beneficiary are correct in all respects and the account of Beneficiary (PDIL vendor) is maintained at our bank branch .

(Name of Bank & Branch)
Authorized Signatory

**** Verification required only in case vendors name is not printed/appearing on the cancelled cheque leaf being submitted to PDIL office.

	DETAILS OF CONTRACTOR / COMPANY (for updating Award of Contract at CPP Portal (e-publishing)) ANNEXURE – IX	PVMM/ARCS/22-23/E-13/101269/ANX-X	0
		DOCUMENT NO	REV
		SHEET 1 OF 1	

In Case of Order, the contractor shall provide the below information [for updating Award of Contract at CPP Portal \(e-publishing\)](#), without fail.

SI	PARTICULARS	BIDDER'S COMMENTS
1.0	CONTRACTOR'S/COMPANY NAME	
2.0	CONTACT PERSON	
3.0	CONTACT PERSON'S DATE OF BIRTH	
4.0	COMPANY'S REGISTRATION NO.	
5.0	COMPANY'S REGISTERED ADDRESS	
6.0	COMPANY'S ESTABLISHMENT YEAR	
7.0	COMPANY'S NATURE OF BUSINESS With regard to Tended Item	<input type="checkbox"/> MANUFACTURER
		<input type="checkbox"/> SERVICE PROVIDER
		<input type="checkbox"/> TRADER
8.0	COMPANY'S LEGAL STATUS (TICK <input checked="" type="checkbox"/> appropriate option)	<input type="checkbox"/> LIMITED
		<input type="checkbox"/> UNDERTAKING
		<input type="checkbox"/> JOINT VENTURE
		<input type="checkbox"/> PARTNERSHIP
		<input type="checkbox"/> OTHERS
9.0	COMPANY CATEGORY (TICK <input checked="" type="checkbox"/> appropriate option)	<input type="checkbox"/> MICRO
		<input type="checkbox"/> SMALL
		<input type="checkbox"/> MEDIUM
		<input type="checkbox"/> ANCILLARY UNIT
		<input type="checkbox"/> PROJECT AFFECTED PERSON OF THIS COMPANY
		<input type="checkbox"/> SSI
		<input type="checkbox"/> OTHERS
10.0	With reference to GOI Gazette Notification No.503 dt.26.03.12, Please confirm whether you are MICRO & SMALL Enterprises (MSEs) registered under MSMED Act 2006 and submit documentary evidence in this respect.	
11.0	Further to Above, If you are MICRO & SMALL Enterprises (MSEs) registered under MSMED Act 2006 and OWNED BY SC/ST ENTREPRENEURS, please confirm and submit documentary evidence issued by government authority in this respect.	
12.0	In addition to the above, with reference to GOI Gazette Notification No.5670(E) dt.09.11.18, If you OWNED BY OWEN ENTREPRENEURS registered under MSMED Act., please confirm and submit documentary evidence issued by government authority in this respect.	

DATE :

AUTHORISED SIGNATORY OF THE BIDDER with Official Seal

	DECLARATION BY BIDDER REGARDING LOCAL CONTENT ANNEXURE – X	PVMM/ARCS/22-23/E-13/101269/ANX-X	0
		DOCUMENT NO	REV
		SHEET 1 OF 1	

(To be submitted in Bidders's LETTER HEAD)

To,
Projects & Development India Ltd.
PDIL, Bhawan, Samta, Subhanpura,
Vadodara-390 023.
Gujarat.

SUB: _____

TENDER NO: _____

Dear Sir

We, M/s _____ (**Name of Bidder**) furnishing below information for claiming our eligibility for Purchase Preference to be accorded by the Owner in term of Order No. P-45021/2/2017-B.E-II dated 15.06.2017 of GOI, issued by DIPP of Ministry of Commerce and Industry:

(A) We confirm/certify that the item/s offered under this tender meet the minimum Local content requirement and the minimum Local Content (excluding GST) in the total quoted price(excluding GST) **is not less than _____% of the total quoted price.**

(B) The **details of the location** at which the local value addition is made as follows:

Sl.	Item Description	Details of the Location(s) where the local value addition is made
1		
2		
3		
4		
5		

Place:

Date:

[Signature of Authorized Signatory of Bidder]

Name:

Designation:

Seal: